



**POWERPROS GROUP**  
PROPERTY & FACILITY SERVICES

**GDPR DATA PROTECTION POLICY**

POWERPROS GROUP Ltd collects and uses certain types of personal information about the people we deal with, such as current, past and prospective employees, suppliers, clients and customers and others with whom we communicate.

Under the Data Protection Legislation, all organisations that handle personal information must comply with a number of important principles regarding the privacy and disclosure of this information.

We believe that the lawful and correct treatment of personal information is critical to our successful operation and for all relevant parties to maintain confidence in us. We recognise that, to maintain our reputation and integrity as an open and professional organisation, we must be fully compliant with this legislation.

**Data Protection Legislation:**


In the United Kingdom and European Economic Area (EEA), “Data Protection Legislation” means all applicable data protection and privacy legislation or regulations including The Privacy and Electronic Communications (EC Directive) Regulations 2003 (also known as PECR) and any guidance or codes or practice issued by the European Data Protection Board or the Information Commissioner, together with:

- Prior to 25 May 2018, the UK Data Protection Act 1998; and
- From 25 May 2018 onwards Regulation (EU) 2016/679 (the “General Data Protection Regulation” or “GDPR”), as amended by the UK Data Protection Bill
- From 1 January 2021 (the UK “General Data Protection Regulation” or UK GDPR)

Outside of the EEA, “Data Protection Legislation” means local, territorial data protection and privacy legislation that governs the processing of Personal Data.

Therefore, we fully endorse and adhere to the principles of data protection set out in the Data Protection Legislation and will:

- Fully observe the conditions regarding the fair collection and use of personal information
- Meet our legal obligations to specify the purposes for which we use personal information.
- Only collect and process the personal information needed to carry out our business or to comply with any legal requirements.
- Ensure that the personal information we use is as accurate as possible.
- Ensure that we do not hold personal information any longer than is necessary.
- Ensure that people know about their rights to see the personal information we hold about them.
- Take appropriate technical and organisational security measures to safeguard personal information; and
- Ensure that personal information is not transferred abroad without suitable safeguards.

Signed...  ..... **Mr Harry Panaou**  
**Managing Director**  
**POWERPROS GROUP Ltd**

Dated: **January 2025**

Organisation: <b>POWERPROS GROUP</b>	Title/Subject: <b>GDPR DATA PROTECTION POLICY</b>	Number: <b>PG-F-POL07</b>
Author: <b>Iain Bainbridge</b>	Approved by: <b>Harry Panaou</b>	Date: <b>2<sup>nd</sup> January 2025</b>
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